



Regular Board Meeting – November 14, 2016, 7:00 p.m.
Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608

MINUTES

The Board of Directors of the Carmichael Water District met in Regular Session this 14th day of November at 7:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.

ATTENDANCE:

- Directors:** Roy Leidy, Mark Emmerson, John Wallace, Ron Greenwood, Paul Selsky
- Staff:** Steve Nugent, Lynette Moreno, Chris Nelson, Laura McManigal, Shelby Kalisiak
- Guest:** Bob Reed with The Reed Group, Inc.
- Public:** One (1) member of the public

CALL TO ORDER: President Wallace called the meeting to order at 7:00 p.m.

DISTRICT REPORTS:

1. **General Manager’s Written Report.**
Discussed with Board
2. **District Activity Written Report Presented by the Assistant General Manager.**

PUBLIC COMMENT:

3. **Public Comment.**
Laura McManigal announced her retirement from the District; thanked the Board and Management for their support and guidance; and commented that it has been a privilege working with them over the years.

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

4. **Minutes for the Regular Board Meeting – October 17, 2016.**

M/S Greenwood / Emmerson to approve the Minutes for the Regular Board Meeting – October 17, 2016 with correction to closed session verb tense.

Discussion

Ron Greenwood	Aye	✓	Nay		Absent		Abstain	
Paul Selsky	Aye	✓	Nay		Absent		Abstain	
John Wallace	Aye	✓	Nay		Absent		Abstain	
Mark Emmerson	Aye	✓	Nay		Absent		Abstain	
Roy Leidy	Aye		Nay		Absent		Abstain	✓

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

5. **Paid Expenditures Report – October 2016.**
6. **Investment Transaction Report – October 2016.**
7. **Budget Summary – October 2016.**
8. **Cash Flow Projection – October 2016.**
9. **Income Statement – Quarter Ending September 30, 2016.**
10. **Balance Sheet – Quarter Ending September 30, 2016.**
11. **2017 Regular Board Meeting Schedule.**
12. **2017 District Holiday Schedule.**

M/S Greenwood / Emmerson to approve the Consent Calendar.

Discussion

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

ACTION CALENDAR:

13. **2016 Business Plan Update and 2017 Water Rate Adjustment Report by The Reed Group, Inc.**

Finance Committee recommends that the Board of Directors approves the 2016 Business Plan Update and 2017 Water Rate Adjustment Report and the attached water rate schedule effective beginning January 1, 2017 through December 31, 2020.

M/S Leidy / Emmerson to approve as recommended.

Discussion

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

14. **Resolution 11142016-1 – A Resolution Amending the District’s Board Policy Manual.**

Management Staff recommends that the Board of Directors approves Resolution 11142016-1 A Resolution Amending the District’s Board Policy Manual.

M/S Wallace / Greenwood to approve as recommended.

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

15. **Resolution 11142016-2 – A Resolution Amending the District’s Policy Manual.**

Management Staff recommends that the Board of Directors approves Resolution 11142016-2 A Resolution Amending the District’s Policy Manual.

M/S Wallace / Greenwood to approve as recommended.

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

16. **Resolution 11142016-3 – A Resolution Amending the District’s Regulation Manual.**

Management Staff recommends that the Board of Directors approves Resolution 11142016-3 A Resolution Amending the District’s Regulation Manual.

M/S Wallace / Greenwood to approve as recommended.

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

17. Updated Salary Range Classifications

Finance Committee recommends that the Board of Directors approves the adoption and publishing of the updated salary ranges.

M/S Leidy / Emmerson to approve as recommended.

Discussion

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

18. Carmichael Property and Business Improvement District (CPBID) Assessment Ballot.

Management staff recommends that the Board of Directors review and consider approval:

- Vote yes or no; and
- Authorize the General Manager to record the vote and sign the ballot.

M/S Emmerson / Selsky to approve a yes vote and authorize the General Manager to record the vote and sign the ballot.

Discussion

Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: **Ayes:** **Nays:** **Absent:** **Abstain:**

Passed Unanimously: **Yes**

STAFF REPORTS/INFORMATION:

19. **Resolution 12122016-1 A Resolution Opposing Proposed Changes to Sacramento County’s Trench Cut Restoration Standards.**

Discussed with Board

20. **Director’s Expense Reimbursement Summary for October.**

GENERAL CORRESPONDENCE/INFORMATION:

21. **News Articles.**

22. **Director’s Written and/or Oral Reports.**

Director Emmerson:

- a. Regional Water Authority Lobbyist Meeting

Director Wallace: No Report

Director Selsky: No Report

Director Greenwood:

- a. Regional Water Authority Meeting

Director Leidy: No Report

CALENDARS AND COMMITTEES:

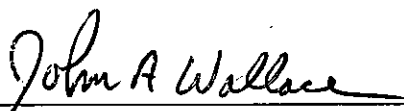
23. Meetings Calendars:

- a. 2016 Board Meeting Calendar.
- b. Meeting/Conference Calendar – December.
- c. Meeting/Conference Calendar – January.

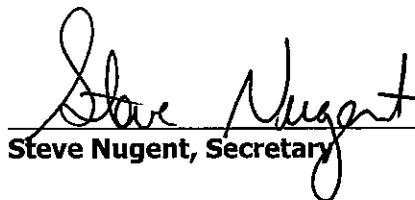
24. Board Representatives Committees Assignments.

ADJOURNMENT: The regular meeting was adjourned at: 8:43 p.m.

**The next meeting of the Board of Directors will be a Regular Board Meeting held on:
Monday, December 12, 2016 at 7:00 p.m.**



John Wallace, President



Steve Nugent, Secretary