



## Application for Automatic Payments

### INSTRUCTIONS

**Step 1:** Complete the Customer Information and Preferred Card information below.

**Step 2:** Sign the authorization form.

**Step 3:** Return the form to Carmichael Water District by:

**Mail to:** 7837 Fair Oaks Blvd, Carmichael, CA 95608

**Email to:** [Billing@carmichaelwd.org](mailto:Billing@carmichaelwd.org)

**Fax to:** 916-483-5509

Set Up New Auto-Pay

Update Auto-Pay Information

### CUSTOMER INFORMATION

Customer Name: \_\_\_\_\_ CWD Account Number: \_\_\_\_\_  
(Please Print)

Service Address: \_\_\_\_\_ City: \_\_\_\_\_

Email address: \_\_\_\_\_ Preferred Contact Number: \_\_\_\_\_

### PREFERRED CARD [Check One]

Visa

MasterCard

Discover

Debit

Credit

Name as it Appears on Card: \_\_\_\_\_ Card Number: \_\_\_\_\_  
(Please Print)

Expiration Date: \_\_\_\_\_ Card Security Number: \_\_\_\_\_ Card Billing Zip Code: \_\_\_\_\_

### AUTHORIZATION AGREEMENT

I hereby authorize Carmichael Water District (CWD) to deduct funds from credit/debit card indicated above to pay my water bill on the due date shown on my bill. I understand that I may stop automatic payments by notifying CWD in writing 30 days prior to my next due date. By authorizing CWD to deduct funds from my card, I acknowledge that payment of my water bill still remains my responsibility. I agree and understand that CWD cannot be responsible for any failures of my financial institution to transfer funds, failure of mine to maintain sufficient funds in the paying account, or for any failures of transfer due to circumstances arising from problems in the electronic transfer system.

By signing below I am authorizing CWD to deduct funds from my account, however, I agree and understand that CWD has no control over the electronic funds transfer process and, therefore, cannot guarantee the security of my financial information. ***I understand that if my card information changes for any reason, it is my responsibility to inform CWD within 30 days prior to my next due date.***

Customer/Card Holder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

VISIT [www.carmichaelwd.org](http://www.carmichaelwd.org) for answers to common questions and additional information.