



Regular Board Meeting – January 22, 2018, 7:00 p.m.

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

MINUTES

The Board of Directors of the Carmichael Water District met in Regular Session this 22nd day of December at 7:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.

ATTENDANCE:

- Directors:** Mark Emmerson, Ron Greenwood, Paul Selsky, John Wallace
- Staff:** Steve Nugent, Lynette Moreno, Chris Nelson, Shelby Kalisiak
- Guest:** Zero (0) guests
- Public:** Two (2) members of the public

CALL TO ORDER: President Emmerson called the meeting to order at 7:00 p.m.

Annual Policy Review / Amendment

Organizational Meeting:

Per District Policy 7100.60 “The Board of Directors shall hold an Organizational Meeting at its first meeting in January. At this meeting the Board will elect a President and Vice-President from among its members to serve for a one-year period, and will appoint the General Manager as the Board’s Secretary and a District staff member as Assessor-Collector/Treasurer.” The General Manager recommends that Lynette Moreno, District Assistant Manager be appointed as Assessor-Collector/Treasurer.

M/S Wallace / Emmerson to elect Director Leidy as President and Director Greenwood as Vice President and to appoint General Manager as Board’s Secretary and appoint District Assistant Manager as Board’s Assessor-Collector/Treasurer.

Roy Leidy	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

Board Totals: Ayes: Nays: Absent: Abstain:

Passed Unanimously: Yes

GAVEL PASSED TO VICE PRESIDENT GREENWOOD TO CONDUCT MEETING.

DISTRICT REPORTS:

- 1. General Manager’s Written Report**
Discussed with Board
Dave Hanscom commented.
Seth Hodges commented.
- 2. District Activity Written Report Presented by the Assistant General Manager**
Discussed with Board
Seth Hodges commented.

PUBLIC COMMENT:

3. **Public Comment**

No Public Comment

CONSENT CALENDAR:

- 4. **Minutes for the Regular Board Meeting – December 18, 2017**
- 5. **Paid Expenditures Report – December 2017**
- 6. **Investment Transaction Report – December 2017**
- 7. **Budget Summary – December 2017**
- 8. **Cash Flow Projection – December 2017**
- 9. **FY 2017-2018 Reserve Requirements – December 2017**
- 10. **Statement of Net Position – December 2017**
- 11. **Statement of Revenues, Expenses and Changes in Net Position – Quarter Ending December 2017**
- 12. **Resolution 01222018-1 A Resolution Adopting an Annual Statement of Investment Policy for Carmichael Water District and Exhibit A the Treasurer’s Statement of Investment Policy.**

M/S Emmerson / Wallace to approve the Consent Calendar Items 4-12.

Discussed with Board

Roy Leidy	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals:	Ayes:	<input type="text" value="4"/>	Nays:	<input type="text" value="0"/>	Absent:	<input type="text" value="1"/>	Abstain:	<input type="text" value="0"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

ACTION CALENDAR:

13. **Board of Directors Organization and Committee Assignments**

Per District Policy 7070.30 “Representative Committee Assignments: Meetings of the approved list of membership associations on which the District is officially represented attended by the representative or alternate of the Board who has been appointed to represent the District. Board Representatives and Alternates will be approved annually at the January Board meeting.”

M/S Emmerson / Wallace to approve with deletion of ACWA Region 4 Groundwater Committee; addition of ACWA Region 4 Energy Committee and ACWA Region 4 Local Government Committee with Director Greenwood as Representative; and addition of ACWA Region 4 Water Management Committee with Director Selsky as Representative.

Discussed with Board

Roy Leidy	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals:	Ayes:	<input type="text" value="4"/>	Nays:	<input type="text" value="0"/>	Absent:	<input type="text" value="1"/>	Abstain:	<input type="text" value="0"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

ACTION CALENDAR:

14. Board of Directors 2018 Conferences and Meetings Schedule

Per District Policy 7030.21 “Director conference attendance must be approved annually at the January Board meeting. Resolution No. 3573-2 limits attendance at all conventions, meetings, seminars, symposia or other water agency related business, outside a radius of fifty (50) miles from Sacramento to three (3) District representatives approved by the Board. The Board will annually review all such functions and decide on District participation. Exceptions to the above require special Board consideration and approval.”

M/S Wallace / Selsky to approve with change of Director Wallace from ACWA Legislative Symposium and GRA 27th Annual Conference to ACWA Spring Conference and WEF Bay Delta Tour, and addition of Director Emmerson to ACWA Spring Conference and ACWA Fall Conference.

Discussed with Board

Roy Leidy	Aye	<input type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input checked="" type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Board Totals:	Ayes:	<input type="text" value="4"/>	Nays:	<input type="text" value="0"/>	Absent:	<input type="text" value="1"/>	Abstain:	<input type="text" value="0"/>
Passed Unanimously:	Yes	<input checked="" type="checkbox"/>						

STAFF REPORTS/INFORMATION:

15. CPI for FY 2018-2019

Discussed with Board

16. Director’s Expense Reimbursement Summary for December

GENERAL CORRESPONDENCE/INFORMATION:

17. News Articles

Discussed with Board

18. Director’s Written and/or Oral Reports

Director Leidy: Absent

Director Selsky: No Report

Director Wallace: No Report

Director Emmerson:

- a. Association of California Water Agencies

Director Greenwood:

- a. Regional Water Authority

CALENDARS AND COMMITTEES:

19. Meetings Calendars:

- a. **2018 Board Meeting Calendar**
- b. **Meeting/Conference Calendar – February**
- c. **Meeting/Conference Calendar – March**

ADJOURNMENT: The regular meeting was adjourned at: 7:55 p.m.

The next meeting of the Board of Directors will be a Regular Board Meeting held on: **Monday, February 26, 2018 at 7:00 p.m.**