



**Regular Board Meeting / Public Hearing – May 21, 2018, 7:00 p.m.**

**Carmichael Water District Board Room  
7837 Fair Oaks Boulevard  
Carmichael, CA 95608**

**MINUTES**

**The Board of Directors of the Carmichael Water District met in Regular Session / Public Hearing this 21st day of May at 7:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.**

**ATTENDANCE:**

**Directors:** Roy Leidy, Ron Greenwood, John Wallace, Paul Selsky

**Absent:** Mark Emmerson

**Staff:** Steve Nugent, Lynette Moreno, Chris Nelson, Lori Kalisiak, Shelby Kalisiak

**Guest:** Zero (0) guests

**Public:** Five (5) members of the public

**CALL TO ORDER:** President Leidy called the meeting to order at 7:00 p.m.

**ACTION ITEM #20 BROUGHT FORWARD:**

**20. Regional Water Meter Replacement Program Study**

Management staff recommends that the Board of Directors approves and authorizes the General Manager to sign the MOU as a Level 1 participant as of April 18, 2018.

M/S Wallace / Greenwood to approve as recommended.

Discussed with Board

David Gordon with Citrus Heights Water District commented

Rex Meuer with Citrus Heights Water District commented

|               |     |                                     |     |                          |        |                                     |         |                          |
|---------------|-----|-------------------------------------|-----|--------------------------|--------|-------------------------------------|---------|--------------------------|
| Mark Emmerson | Aye | <input type="checkbox"/>            | Nay | <input type="checkbox"/> | Absent | <input checked="" type="checkbox"/> | Abstain | <input type="checkbox"/> |
| Ron Greenwood | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> |
| Roy Leidy     | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> |
| John Wallace  | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> |
| Paul Selsky   | Aye | <input checked="" type="checkbox"/> | Nay | <input type="checkbox"/> | Absent | <input type="checkbox"/>            | Abstain | <input type="checkbox"/> |

**Board Totals:** Ayes:  Nays:  Absent:  Abstain:

**Passed Unanimously:** Yes

**DISTRICT REPORTS:**

**1. General Manager’s Written Report**

Discussed with Board  
Peggy Berry commented

**2. District Activity Written Report Presented by the Assistant General Manager**

Discussed with Board

**PUBLIC COMMENT:**

3. **Public Comment**

Peggy Berry commented on Steve receiving the ACWA Excellence in Leadership Award and the updated website.

**CONSENT CALENDAR:**

- 4. **Minutes for the Regular Board Meeting – April 16, 2018**
- 5. **Paid Expenditures Report – March 2018**
- 6. **Investment Transaction Report – March 2018**
- 7. **Budget Summary – March 2018**
- 8. **Cash Flow Projection – March 2018**
- 9. **FY 2017-2018 Reserve Requirements – March 2018**
- 10. **Statement of Net Position – March 2018**
- 11. **Statement of Revenues, Expenses, and Changes in Net Position – Quarter Ending March 31, 2018**
- 12. **Paid Expenditures Report – April 2018**
- 13. **Investment Transaction Report – April 2018**
- 14. **Budget Summary – April 2018**
- 15. **Cash Flow Projection – April 2018**
- 16. **FY 2017-2018 Reserve Requirements – April 2018**

M/S Leidy / Wallace to approve the Consent Calendar Items 4-16 with correction to typo of Resolution number on Consent Calendar Item 4.

Discussed with Board

|                            |              |                                     |              |                          |                |                                     |                 |                          |
|----------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|-----------------|--------------------------|
| Mark Emmerson              | Aye          | <input type="checkbox"/>            | Nay          | <input type="checkbox"/> | Absent         | <input checked="" type="checkbox"/> | Abstain         | <input type="checkbox"/> |
| Ron Greenwood              | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Roy Leidy                  | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| John Wallace               | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Paul Selsky                | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| <b>Board Totals:</b>       | <b>Ayes:</b> | <b>4</b>                            | <b>Nays:</b> | <b>0</b>                 | <b>Absent:</b> | <b>1</b>                            | <b>Abstain:</b> | <b>0</b>                 |
| <b>Passed Unanimously:</b> | <b>Yes</b>   | <input checked="" type="checkbox"/> |              |                          |                |                                     |                 |                          |

**ACTION CALENDAR:**

17. **Resolution 05212018-1 A Resolution Adopting a Conflict of Interest Code for the Carmichael Water District Finance Corporation**

Management staff recommends that the Board of Directors approves Resolution 05212018-1 A Resolution Adopting a Conflict of Interest Code for the Carmichael Water District Finance Corporation.

Policy 9210: Conflict of Interest Code – Carmichael Water District Finance Corporation

- Appendix A
- Appendix B

M/S Greenwood / Wallace to approve as recommended.

Discussed with Board

|                            |              |                                     |              |                          |                |                                     |                 |                          |
|----------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|-----------------|--------------------------|
| Mark Emmerson              | Aye          | <input type="checkbox"/>            | Nay          | <input type="checkbox"/> | Absent         | <input checked="" type="checkbox"/> | Abstain         | <input type="checkbox"/> |
| Ron Greenwood              | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Roy Leidy                  | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| John Wallace               | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Paul Selsky                | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| <b>Board Totals:</b>       | <b>Ayes:</b> | <b>4</b>                            | <b>Nays:</b> | <b>0</b>                 | <b>Absent:</b> | <b>1</b>                            | <b>Abstain:</b> | <b>0</b>                 |
| <b>Passed Unanimously:</b> | <b>Yes</b>   | <input checked="" type="checkbox"/> |              |                          |                |                                     |                 |                          |

**ACTION CALENDAR CONTINUED:**

**18. Treatment Operator Classifications as part of the Production Department Succession Plan**

Management staff recommends that the Board of Directors approves:

- a. the FY 2017-2018 addition of the Treatment Operator 1 position as part of the Production Department succession plan; and
- b. adoption of the FY 2017-2018 published salary bands for the classifications listed above.

M/S Wallace / Greenwood to approve as recommended.

Discussed with Board

|                            |              |                                     |              |                          |                |                                     |                 |                          |
|----------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|-----------------|--------------------------|
| Mark Emmerson              | Aye          | <input type="checkbox"/>            | Nay          | <input type="checkbox"/> | Absent         | <input checked="" type="checkbox"/> | Abstain         | <input type="checkbox"/> |
| Ron Greenwood              | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Roy Leidy                  | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| John Wallace               | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Paul Selsky                | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| <b>Board Totals:</b>       | <b>Ayes:</b> | <b>4</b>                            | <b>Nays:</b> | <b>0</b>                 | <b>Absent:</b> | <b>1</b>                            | <b>Abstain:</b> | <b>0</b>                 |
| <b>Passed Unanimously:</b> | <b>Yes</b>   | <input checked="" type="checkbox"/> |              |                          |                |                                     |                 |                          |

**19. Fiscal Year (FY) 2017-2018 Budget Adjustment**

Management staff recommends that the Board of Directors authorizes the General Manager to have staff complete the FY 2017-2018 Budget Adjustment as identified.

M/S Leidy / Wallace to approve as recommended.

Discussed with Board

|                            |              |                                     |              |                          |                |                                     |                 |                          |
|----------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|-----------------|--------------------------|
| Mark Emmerson              | Aye          | <input type="checkbox"/>            | Nay          | <input type="checkbox"/> | Absent         | <input checked="" type="checkbox"/> | Abstain         | <input type="checkbox"/> |
| Ron Greenwood              | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Roy Leidy                  | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| John Wallace               | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Paul Selsky                | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| <b>Board Totals:</b>       | <b>Ayes:</b> | <b>4</b>                            | <b>Nays:</b> | <b>0</b>                 | <b>Absent:</b> | <b>1</b>                            | <b>Abstain:</b> | <b>0</b>                 |
| <b>Passed Unanimously:</b> | <b>Yes</b>   | <input checked="" type="checkbox"/> |              |                          |                |                                     |                 |                          |

**21. To Schedule a Public Hearing on June 18, 2018 Regarding Board of Directors Compensation**

Management staff recommends that the Board of Directors approves and authorizes the General Manager to advertise the public hearing for June 18, 2018 and place it on the June agenda as an action item for consideration of approval.

M/S Selsky / Greenwood to approve as recommended.

Discussed with Board

|                            |              |                                     |              |                          |                |                                     |                 |                          |
|----------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|-----------------|--------------------------|
| Mark Emmerson              | Aye          | <input type="checkbox"/>            | Nay          | <input type="checkbox"/> | Absent         | <input checked="" type="checkbox"/> | Abstain         | <input type="checkbox"/> |
| Ron Greenwood              | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Roy Leidy                  | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| John Wallace               | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Paul Selsky                | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| <b>Board Totals:</b>       | <b>Ayes:</b> | <b>4</b>                            | <b>Nays:</b> | <b>0</b>                 | <b>Absent:</b> | <b>1</b>                            | <b>Abstain:</b> | <b>0</b>                 |
| <b>Passed Unanimously:</b> | <b>Yes</b>   | <input checked="" type="checkbox"/> |              |                          |                |                                     |                 |                          |

**22. Sacramento Local Agency Formation Commission Independent Special District Representative Consolidated Redevelopment Agency Oversight Board Ballot**

M/S Greenwood / Leidy to approve ballot selection of Amanda Thomas as Representative and Jeff Frye as Alternate.

Discussed with Board

|                            |              |                                     |              |                          |                |                                     |                 |                          |
|----------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|-----------------|--------------------------|
| Mark Emmerson              | Aye          | <input type="checkbox"/>            | Nay          | <input type="checkbox"/> | Absent         | <input checked="" type="checkbox"/> | Abstain         | <input type="checkbox"/> |
| Ron Greenwood              | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Roy Leidy                  | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| John Wallace               | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| Paul Selsky                | Aye          | <input checked="" type="checkbox"/> | Nay          | <input type="checkbox"/> | Absent         | <input type="checkbox"/>            | Abstain         | <input type="checkbox"/> |
| <b>Board Totals:</b>       | <b>Ayes:</b> | <b>4</b>                            | <b>Nays:</b> | <b>0</b>                 | <b>Absent:</b> | <b>1</b>                            | <b>Abstain:</b> | <b>0</b>                 |
| <b>Passed Unanimously:</b> | <b>Yes</b>   | <input checked="" type="checkbox"/> |              |                          |                |                                     |                 |                          |

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**CLOSE REGULAR BOARD MEETING TO PUBLIC HEARING AT 8:24 P.M.**

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**OPEN PUBLIC HEARING AT 8:24 P.M.**

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**23. Presentation of the Fiscal Year 2018-2019 Draft Budget (Information included in Agenda Packet)**

PowerPoint Presentation by staff  
Discussed with Board  
Dave Hanscom commented

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**CLOSE PUBLIC HEARING TO REGULAR BOARD MEETING AT 9:25 P.M.**

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**OPEN REGULAR BOARD MEETING AT 9:25 P.M.**

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**STAFF REPORTS/INFORMATION:**

**24. Director's Expense Reimbursement Summary for April**

Discussed with Board

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**GENERAL CORRESPONDENCE/INFORMATION:**

**25. Regional Water Authority Data Summary – March 2018**

Discussed with Board

**26. Monthly Runoff Allocation Report – April 2018**

Discussed with Board

**27. News Articles**

Discussed with Board

**28. Director's Written and/or Oral Reports**

**Director Wallace – Association of California Water Agencies (ACWA) Conference 2018:**

- a. ACWA 2018 Spring Conference

**Director Greenwood:**

- a. ACWA 2018 Spring Conference
- b. Regional Water Authority

**Director Leidy:** No Report

**Director Selsky:**

- a. ACWA 2018 Spring Conference
- b. ACWA Water Management Committee

**Director Emmerson:** Absent

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**CALENDARS AND COMMITTEES:**

**29. Meetings Calendars:**

- a. **2018 Board Meeting Calendar**
- b. **Meeting/Conference Calendar – June**
- c. **Meeting/Conference Calendar – July**

**30. Board Representatives Committees Assignments**

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**ADJOURNMENT:** The regular meeting was adjourned at: 9:48 p.m.

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The next meeting of the Board of Directors will be a Regular Board Meeting / Public Hearing held on: **Monday, June 18, 2018 at 7:00 p.m.**

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