



## Minutes

### **Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting February 8, 2023**

#### **Location:**

3701 Marconi Avenue, Suite 100, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #881 7394 8088

#### **Call to Order – Videoconference/Audioconference Meeting**

CWD Director Jeff Nelson (Chair Nelson) called the meeting to order at 4:00 p.m.

#### SSWD Directors

Present: Dave Jones and Craig Locke.

#### SSWD Directors

Absent: None.

#### CWD Directors

Present: Mark Emmerson (via Zoom) and Jeff Nelson.

#### CWD Directors

Absent: None.

SSWD Staff Present: General Manager Dan York (SSWD GM York), Assistant General Manager Matt Underwood, and Heather Hernandez-Fort.

CWD Staff Present: General Manager Cathy Lee (CWD GM Lee).

Public Present: William Eubanks, Bruce Hartzell, Ted Costa, Christine Kohn, Ron Davis, Paul Helliker, Timothy Underwood, Kevin Thomas, and Jay Boatwright.

#### **Announcements**

None.

#### **Public Comment**

None.

#### **Consent Items**

1. **Minutes of the December 21, 2022, Carmichael Water District/Sacramento Suburban Water District 2x2 Committee Meeting**

SSWD Director Locke moved to approve the Consent Item; SSWD Director Jones seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, Emmerson, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

**Items for Discussion and/or Action**

2. **Combination Discussions – A Business Case for a Potential Combination Report**  
William Eubanks (Mr. Eubanks) expressed he was not pleased with the Raftelis report, noting he did not feel it addressed the impact to the customers of the District.

SSWD GM York presented the staff report.

CWD GM Lee provided additional information about the report, noting the report’s intent was to identify fatal flaws, and that the next phase would go further into the details.

The Committee agreed that there were parts of the report that could have been improved, but that overall they endorsed each General Manager to present the report to their respective Boards with a recommendation of acceptance.

SSWD GM York expressed that Raftelis made corrections to the report at their cost and amendments made to the report that CWD and SSWD requested was less than \$5,000.

Chair Nelson recommended for staff to prepare a staff report for each Board to approve the funding for the additional adjustments.

SSWD GM York clarified that the SSWD Board had already approved the additional funding at their January regular Board meeting.

SSWD Director Jones moved to approve the staff recommendation; CWD Director Emmerson seconded. The motion passed by a unanimous vote.

AYES:	Jones, Locke, Emmerson, and Nelson.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

3. **Combination Discussions – Next Steps/Analysis**  
Mr. Eubanks recommended not to use Raftelis for future reports, and further inquired what the impact of a potential combination would be to the ratepayers.

SSWD GM York presented the staff report and presented the PowerPoint presentation.

SSWD GM York inquired if the Committee wanted to have communication materials reviewed by the Committee, or each Board, or if they felt comfortable with allowing the communications team to execute communication materials.

Chair Nelson and CWD Director Emmerson expressed they felt the CWD Board wanted to review any materials before they were sent out.

SSWD GM York expressed that the SSWD Board gave the authority to the 2x2 Committee to approve any communication materials.

Chair Nelson requested some communication examples for them to provide to their Board at the next Board meeting of CWD, with the request to grant authority for the 2x2 Committee to approve communication materials going forward.

SSWD Director Locke recalled that the 2x2 Committee would approve any communication materials before being sent out.

CWD GM Lee requested staff create a roadmap or outline of the communication plan going forward to present to each Board.

The Committee approved staff to continue moving forward with researching information, creating a timeline, reviewing the scope of work with anticipated dates, and begin to work on some of the items as presented.

The Committee agreed to try to hold a Joint Board meeting in either April or May.

SSWD Director Locke recommended to show the Committee a map of all facilities for both districts.

4. **Combination Discussion – Communications Plan Update**

SSWD GM York presented the staff report.

Christine Kohn expressed that some of the foundational materials were already drafted, and that the communications team would be working on updating a roadmap for moving forward, as well as how that will tie into the milestones for the next steps.

SSWD Director Locke requested to present the roadmap to each respective Board.

The Committee agreed to continue to move forward.

5. **Carmichael Water District and Sacramento Suburban Water District - Joint Board Meeting**

SSWD GM York presented the staff report.

The Committee agreed to try to hold a Joint Board meeting in either April or May.

The Committee agreed to discuss the Joint Board meeting agenda at the next 2x2 Committee meeting.

6. **Next Meeting of 2x2 Committee**

The Committee agreed to hold the next meeting on March 3, 2023, at 2:00 p.m.

7. **Public Comment**

Mr. Eubanks expressed he understood better that the intent of the report was to collect data, as he initially was confused by the terminology.

**Adjournment**

Chair Locke adjourned the meeting at 5:17 p.m.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District