

CARMICHAEL WATER DISTRICT - Fee Schedule Definitions Fiscal Year 2024-2025

BILLING & MISCELLANEOUS:

Owner-Tenant/Management Billing Agreement: Per agreement. Property owner must sign agreement for CWD to send billing to tenant or property manager. Property owner is ultimately responsible for charges & payment as stated in the Billing & Collections Regulation.

Tenant/User-AB2747 Billing Agreement: Charged to new Tenant/User's account per agreement. Tenant/User under this agreement must agree to the terms and conditions of service, and meet the requirements of the District's rules and tariffs.

Overpayment Refund Request: For each overpayment refund request. This charge is deducted from the credit for the fees associated with processing the refund check as opposed to a credit on customer's billing account.

Customer Payment Processing Error: Processing fee for transfer of payment to correct account.

Meter Re-read/Re-inspection Fee: For customer generated re-read of meter at service address. This charge is per service address. If at any time a re-read is a District error, the account will not be charged a re-read fee.

Meter Final/Closing Read Fee: For request of a final/closing read of meter at service address. Charged per occurrence.

Meter Test Fee: For customer generated meter test. If at any time a meter is found to be reading inaccurately, the test fee will not be charged.

COLLECTIONS:

Payment Returns/Chargebacks: For each returned payment from the bank for reason such as; process errors, invalid account number, closed account, fraudulent transactions, or non-sufficient funds (NSF).

Past Due Fee: Charged when account balance is 60 days past due.

Door Hanger Notification (Disconnect Notice, Payment Returns, etc.): For processing each collection.

Shut Off/Disconnection/Reconnection: For processing each water service connection that is shut off, disconnected or reconnected from/to service.

Lien/Lien Release: For each Lien or Release processed.

Lien Interest Fees: For each month per Liened Amount.

FIELD SERVICE WORK BY DISTRICT STAFF

Customer Assistance: The District will provide assistance to customers for the temporary shut off of water service for private repairs. The fees/rates listed will be used when billing for work performed by District staff according to the property classification.

Emergency Work: The District will provide emergency response and assistance including but not limited to damage to District facilities. Work will be performed by District staff using District owned equipment. If equipment other than District owned equipment is needed to facilitate repairs or replacements, the Contractor/Developer or Responsible Party will be liable for the actual rental cost in addition to the District's fees. Materials obtained or provided by the District shall be billed at cost plus 15% administrative fees. The fees/rates listed will be used when billing for work performed by District staff.

Tamper Fee: Cost associated with tampering, removal, or intentional damage to District facilities. Work will be performed by District staff using District owned equipment. If equipment other than District owned equipment is needed to facilitate repairs or replacements, the Contractor/Developer or Responsible Party will be liable for the actual rental cost in addition to the District's fees. Materials obtained or provided by CWD shall be billed at cost plus 15% administrative fees. The fees/rates will be used when billing for work performed by District staff. Additional collection fees may be applicable.

Denial of Access Fee: This fee is intended to assist the District in enforcing access for the proper operation and maintenance of its system, to enforce disconnection of service for non-payment for services received, and for the protection of public health. Additional fees may be applicable per the Fee Schedule and could include cost associated with animal control and law enforcement assistance.

Meter Downsize: For each downsize of a connection. This downsize opportunity is available to the first 100 connections that request the meter downsize during the fiscal year. Property owner must sign agreement with District to downsize and must agree to the terms and conditions of service.

Meter Upsize: For each upsize of a connection whether due to need, or if unsatisfied with downsize. Property owner must sign agreement with District to upsize and must agree to the terms & conditions of service.

Temporary Maintenance Shut/Lock Off (fire or demolition): For each water service shut/locked off from District due to fire or demolition. Must provide proof of un-inhabitability from County. Account balance must be paid in full along with associated fees and charges.

Permanent Disconnection (vacant lot): For each water service fully disconnected from District due to property being a vacant lot. Account balance must be paid in full along with associated fees and charges.

NEW CONSTRUCTION SERVICES

The District will provide inspections for owner/developer initiated installation and connection of water services, water mains and fire hydrants. Invoiced Inspection and Plan Check/Fire Flow Fees shall remain valid for a period of twelve (12) months from invoice date. If fees are not paid within the twelve (12) month timeframe, the District has the right to recalculate the fees to include any applicable increase/decrease. If fees have been paid but construction has not been completed within the twelve (12) month timeframe, the District has the right to recalculate the fees to include any applicable increase/decrease. All fees are due prior to project approval.

Inspection: The fees/rates listed in this section shall be used when billing for inspections performed by District staff.

Plan Check/Fire Flow Fees: The District will provide Plan Check and Fire Flow Analysis for new construction and remodel projects. Minimum Plan Check and Fire Flow Analysis Fees shall be paid in advance. All fees must be paid before final plan approval and signature by the District. Developments that require District review and approval shall be charged at the inspection fee rate, subject to the following minimums.

Capital Facilities Fees: The capital facilities fee (CFF) is a capacity charge related to capacity in the water system, including supply, treatment, storage, and distribution and charged for connecting a new service to the water system. The capital facilities fees are based on the 2015 Business Plan and Water Rate Study by The Reed Group, Inc. (including an annual cost of living adjustment) and were calculated based on the system buy-in methodology whereby the fee represents a proportionate share of the current value of water system capacity.

Note: The CFF is calculated as of the date that the CFF is paid and is valid for a period of twelve (12) months from date of payment. If, for any reason, the connection is not made and service commenced within twelve (12) months from the date of payment, the District has the right to recalculate the CFF and, if an increase results from such recalculation, such increased CFF shall be due and payable before connection is made or service is commenced, whichever is the earlier to occur. Once the CFF is paid, provided it has not expired as described above, the CFF apply only to, and stay with the legal parcel for which it was paid, and therefore cannot be applied to any other parcel or property and will not be refunded.

FIRE Hydrant PERMIT, Meter Deposits, Rental, and Use Charges

Fire hydrants shall be used only by public fire protection agencies, District staff or other persons authorized by the District. The District shall permit water use provided through fire hydrants for construction, street cleaning and/or storm drain cleaning only by permit and only with use of an authorized Meter and Backflow Prevention Assembly.

Use of hydrant requires completion of permit, payment of fees, and signed agreement to comply with all permit conditions.

Rates: Hydrant service charge and consumptive charges are based on the current metered water rate schedule. See the Fiscal Year Water Rate Schedule for applicable service charge and consumptive rates.

Unauthorized Use: The District has the right to immediately terminate any unpermitted or other unauthorized use of a fire hydrant and no further use will be authorized except if permitted by the District. A permit for use of a fire hydrant may be revoked at any time at the discretion of the District.

BACKFLOW

Annual Test: The District will provide an annual backflow test to customers as per Carmichael Water District's Cross-Connection Control Program. Testing may require the District to have access to locked facilities. If access is not obtained or the customer is non-responsive, additional fees may apply. The fee per test is based on administrative and testing costs incurred. The same fee will be assessed regardless of the assembly size.

Repair: When it is determined that a backflow protection assembly has failed the annual test, the customer will be notified in writing and given 30 days to repair or replace the assembly. The customer is responsible for all necessary repairs, including replacement of the assembly. By the end of the 30 day period, the assembly must be retested to ensure the assembly is returned to proper operating condition.

Retest: When the assembly has been repaired or replaced the customer will notify the District to retest the assembly. The District will provide one re-test at no additional charge to the customer.

Failure to Respond, Repair or Replace: If the compliance date has passed without response, repair or replacement of the failed assembly, the District will begin the standard water shut off process with applicable fees (48 hour Notification, Disconnection, Reconnection – see Collections section).