

CARMICHAEL WATER DISTRICT
Directors' Policy Manual

POLICY TITLE: **Board Meeting Conduct**

POLICY NUMBER: **9420**

9420.10 Meetings of the Board of Directors (Board) shall be conducted by the President of the Board (President) in a manner consistent with the policies of Carmichael Water District (District), and in accordance with generally accepted rules of order as determined by the Board.

9420.20 All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

9420.30 The conduct of meetings shall, to the fullest possible extent, enable Directors to:

9420.31 Consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems; and,

9420.32 Receive, consider, and take any needed action with respect to reports of accomplishment of District operations.

9420.40 Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board, shall be as follows:

9420.41 The President may limit speakers to a maximum of three (3) minutes and an agenda item to a maximum of twenty (20) minutes;

9420.42 No boisterous, noisy, or disruptive conduct shall be permitted at any Board meeting. Persistence in such conduct shall be grounds for summary termination, by the President, of that person's privilege of address.

9420.50 Willful disruption of any of the meetings of the Board shall not be permitted. If the President finds that there is in fact willful disruption of any meeting of the Board, the President may order the room cleared and subsequently conduct the Board's business without the audience present.

9420.51 In such an event, only matters appearing on the agenda may be considered in such a session.

9420.52 After clearing the room, the President may permit those persons who, in their opinion,

were not responsible for the willful disruption to re-enter the meeting room.

9420.53 Duly accredited representatives of the news media, whom the President finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.