



**Regular Board Meeting - Monday, September 15, 2025, 6:00 p.m.**

**Carmichael Water District Board Room**  
**7837 Fair Oaks Boulevard**  
**Carmichael, CA 95608**

**Join from computer, tablet or smartphone.** Click on this URL to join:

<https://us02web.zoom.us/j/83596878004?pwd=b0Fvj6ch85NMSco2p52u9ox3O33J6v.1>

**Join by phone:** Dial US [+1 669 900 6833](tel:+16699006833)  
**Meeting ID:** [835 9687 8004](https://us02web.zoom.us/j/83596878004?pwd=b0Fvj6ch85NMSco2p52u9ox3O33J6v.1) **Passcode:** [564283](#)

## **AGENDA**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board will not take action on or discuss any item not appearing on the posted agenda, except: (a) upon a determination by a majority vote of the Board that an emergency situation exists; or (b) upon a determination by a two-thirds vote of the Board members present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that the need to take immediate action became apparent after the agenda was posted. Agenda packets can be found at our website at [carmichaelwd.org](http://carmichaelwd.org).

*The Board of Directors welcomes and encourages participation in meetings. Public comment may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found on the District's website at [carmichaelwd.org/public-comment-guidelines/](http://carmichaelwd.org/public-comment-guidelines/).*

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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### **CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Greenwood**

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#### **ROLL CALL**

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#### **PRESIDENTS COMMENTS**

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#### **PUBLIC COMMENT:**

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##### **1. Public Comment**

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

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#### **PRESENTATION:**

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##### **2. Water Forum 2.0 Presentation**

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#### **CONSENT CALENDAR:**

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

- 4. Minutes for the Special Board Meeting – August 18, 2025**
- 5. Minutes for the Regular Board Meeting – August 18, 2025**
- 6. Minutes for the Special Board Meeting – September 4, 2025**
- 7. Monthly Expenditure Report – July 2025**
- 8. Directors Expenses and Reimbursements**
- 9. WaterSMART Planning and Project Design Grants for Fiscal Year 2023 and Fiscal Year 2024, Funding Opportunity No. R23AS00109**
- 10. CalPERS Medical Benefits Resolutions – Contribution Change for 2026**

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#### **ACTION CALENDAR:**

- 11. Charleston Ave Property Authorization to Contract with Real Estate Agent**

Staff recommends that the Board of Directors approve a 5% commission for real estate fees with a 50/50 split towards seller's and buyer's brokers and agents and authorize the General Manager to sign a standard Residential Listing Agreement by the California Association of Realtors for a duration of 6 months.

**12. Water Meter Replacement Standard: From Mechanical to Ultrasonic Technology**

Staff recommends that the Board of Directors approve Neptune's ultrasonic metering technology across all meter sizes as the new standard and direct staff to update the Construction Improvement Standards and purchase water meters in accordance with approved FY 25-26 Budget.

**13. Sacramento Regional Water Bank – Starting Balance**

Staff recommends that the Board of Directors accept the Starting Balance Modeling Analysis conducted by the Regional Water Authority for the Sacramento Regional Water Bank and support full remaining in-basin previously banked water subject to the Water Accounting System safeguards.

**14. Carmichael Water District Standard Specifications and Details Revisions**

Staff recommends that the Board of Directors approve the proposed changes and edits to the Carmichael Water District's Construction Improvement Standards.

**15. Dugan Management & Engineering, Inc. (DME) Agreement Amendment No. [4] to Claremont Road and Fair Oaks Blvd at El Camino Ave Pipeline Capital Improvement Project (CIP)**

Staff recommends that the Board of Directors authorize the General Manager to execute an Amendment No. 4 to the professional services agreement with DME for \$69,752 providing an amended total agreement cost not to exceed amount of \$404,757.

**16. Fair Oaks Blvd. Overlay Project Valve Boxes Adjustments**

Staff recommends that the Board of Directors approve a contract with Flowline Contractors, Inc. for \$177,232 and authorize the General Manager to execute an agreement with a 12.8% contingency of \$22,768, for a total not-to-exceed amount of \$200,000.

**17. Public Hearing – Compliance with New Legal Obligations on Vacancies and Recruitment and Retention Efforts**

Staff recommends that the Board of Director receive and address public comment, if any, and hear and file information on District's vacancies during Fiscal Year 2024-2025.

**INFORMATIONAL ITEMS:****18. September Informational Update for the La Vista Tank and Booster Pump Station Project****COMMITTEE REPORTS:****19. Regional Water Authority**

Director Greenwood Reports Out.

**20. Carmichael Chamber of Commerce**

Director Nelson Reports Out.

**21. Other Committee Reports**

Directors Report Out.

**STAFF REPORTS:****22. General Manager and District Activity Report – August 2025****23. Director's Expense Reimbursement Summary – August 2025****GENERAL CORRESPONDENCE/INFORMATION:****24. Director's Written and/or Oral Reports**

**The next meeting of the Board of Directors will be a Regular Board Meeting held on:**

**Monday, October 20, 2025 at 6:00 p.m.**