



Regular Board Meeting – January 23, 2017, 7:00 p.m.

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

AGENDA

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds vote declaring the need for action arose after posting of the agenda.

The Board of Directors welcomes and encourages participation in meetings. Public testimony may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please fill out a Speaker Card and turn it in at the staff table, either before or during the meeting. Public comment rules and procedures are on the back of the speaker card.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Wallace

Annual Policy Review / Amendment

Organizational Meeting:

Per District Policy 7100.60 "The Board of Directors shall hold an Organizational Meeting at its first meeting in January. At this meeting the Board will elect a President and Vice-President from among its members to serve for a one-year period, and will appoint the General Manager as the Board's Secretary and a District staff member as Assessor-Collector/Treasurer." The General Manager recommends that Lynette Moreno, District Assistant Manager be appointed as Assessor-Collector/Treasurer.

DISTRICT REPORTS:

1. **General Manager's Written Report.**
2. **District Activity Written Report Presented by the Assistant General Manager.**

PUBLIC COMMENT:

3. **Public Comment.**
Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

4. **Minutes for the Regular Board Meeting – December 12, 2016.**
 5. **Paid Expenditures Report – December 2016.**
 6. **Investment Transaction Report – December 2016.**
 7. **Budget Summary – December 2016.**
 8. **Cash Flow Projection – December 2016.**
 9. **Statement of Net Position – December 2016.**
-

CONSENT CALENDAR CONTINUED:

10. **Statement of Revenues, Expenses and Changes in Net Position – Quarter Ending December 2016.**
 11. **Resolution 01232017-1 – A Resolution Adopting an Annual Statement of Investment Policy for Carmichael Water District and Exhibit A the Treasurer’s Statement of Investment Policy.**
-

ACTION CALENDAR:

12. **Joint Task Order between Carmichael Water District (CWD) and Del Paso Manor Water District (DPMWD).**
Management staff recommends that the Board of Directors authorize the General Manager to sign a letter of agreement to DPMWD to pay a not-to-exceed amount of \$6,750.00 to fund CWD’s half of the intertie task order.
 13. **Joint Task Order between Carmichael Water District and Fair Oaks Water District (FOWD) – Water Transfer and Strategic Consulting Services.**
Management staff recommends that the Board of Directors approve:
 - a. Assignment of this item to the CWD Water Sales Committee;
 - b. Committee to meet with Fair Oaks Water District team to finalize Task Order;
 - c. Authorize the General Manager to sign the finalized Task Order for the not-to-exceed amount of \$30,000.00 (which is half of the total joint task order cost); and
 - d. FY 2016-2017 budget adjustment and transfer in the amount of \$30,000 from reserves to the Administrative Services O&M Budget (under Board – legal/services – water transfers).
 14. **Board of Directors Organization and Committee Assignments.**
Per District Policy 7070.30 “Representative Committee Assignments: Meetings of the approved list of membership associations on which the District is officially represented attended by the representative or alternate of the Board who has been appointed to represent the District. Board Representatives and Alternates will be approved annually at the January Board meeting.”
 15. **Board of Directors 2017 Conferences and Meetings Schedule.**
Per District Policy 7030.21 “Director conference attendance must be approved annually at the January Board meeting. Resolution No. 3573-2 limits attendance at all conventions, meetings, seminars, symposia or other water agency related business, outside a radius of fifty (50) miles from Sacramento to three (3) District representatives approved by the Board. The Board will annually review all such functions and decide on District participation. Exceptions to the above require special Board consideration and approval.”
 16. **Nomination for Membership on ACWA/JPIA Executive Committee.**
 17. **Nominations for Membership on Special District Advisory Committee (SDAC).**
-

STAFF REPORTS/INFORMATION:

18. **Water Line Leak Detection Project for Carmichael Water District.**
 19. **Director’s Expense Reimbursement Summary for December.**
-

GENERAL CORRESPONDENCE/INFORMATION:

20. **Children’s Receiving Home of Sacramento – Toys and Pajamas Drive.**
 21. **News Articles.**
 22. **Director’s Written and/or Oral Reports.**
 - a. **Director Selsky – ACWA Fall Conference Notes**
-

CALENDARS AND COMMITTEES:

23. **Meetings Calendars:**
 - a. **2017 Board Meeting Calendar.**
 - b. **Meeting/Conference Calendar – February.**
 - c. **Meeting/Conference Calendar – March.**
-

**The next meeting of the Board of Directors will be a Regular Board Meeting held on:
Monday, February 27, 2017 at 7:00 p.m.**