



Regular Board Meeting – October 16, 2017, 7:00 p.m.

Carmichael Water District Board Room  
 7837 Fair Oaks Boulevard  
 Carmichael, CA 95608

MINUTES

The Board of Directors of the Carmichael Water District met in Regular Session this 16th day of October at 7:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.

**ATTENDANCE:**

- Directors:** Mark Emmerson, Ron Greenwood, Roy Leidy, Paul Selsky, John Wallace  
**Staff:** Steve Nugent, Lynette Moreno, Chris Nelson, Lori Kalisiak, Shelby Kalisiak  
**Guest:** Ingrid Shepline and Bob Simons with Richardson & Company, LLC  
**Public:** Ten (10) members of the public

**CALL TO ORDER:** President Emmerson called the meeting to order at 7:00 p.m.

**FY 2016-2017 Annual District Audit Presentation performed by Richardson & Company**

Annual Audit was presented by Ingrid Shepline and Bob Simons.  
 Discussed with Directors and staff.

**ACTION ITEM #12 brought forward**

**12. FY 2016-2017 Annual District Audit has been performed by Richardson & Company. Richardson & Company’s report to the Board regarding internal controls is provided for the Board’s consideration**

Management staff recommends that the FY 2016-2017 District Audit be accepted by the Board of Directors.

M/S Wallace / Greenwood to approve as recommended.

Discussed with Board

Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

**Board Totals:** Ayes:  Nays:  Absent:  Abstain:

**Passed Unanimously:** Yes

**DISTRICT REPORTS:**

**1. General Manager’s Written Report**

- Discussed with Board
- Betsy Wyland commented
- Seth Hodges commented
- Peggy Berry commented

**2. District Activity Written Report Presented by the Assistant General Manager**

- Discussed with Board
- Seth Hodges commented

**PUBLIC COMMENT:**

**3. Public Comment**

Peggy Berry commented on the impressive Boy Scout who attended the September Board meeting, the upcoming Carmichael Creek Neighborhood Association meeting, and finalizing the General Manager evaluation and negotiations.

**PUBLIC COMMENT CONTINUED:**

Betsy Wyland commented on the Save the American River Board and complimented Steve’s outreach for the pipeline project.  
 Seth Hodges thanked staff for their performance on the audit report and commented on the Aerojet cleanup.

**CONSENT CALENDAR:**

4. **Minutes for the Regular Board Meeting – September 18, 2017**
5. **Paid Expenditures Report – September 2017**
6. **Investment Transaction Report – September 2017**
7. **Budget Summary – September 2017**
8. **Cash Flow Projection – September 2017**
9. **FY 2017-2018 Reserve Requirements – September 2017**
10. **Statement of Net Position – September 2017**
11. **Statement of Revenues, Expenses and Changes in Net Position – Quarter Ending September 30, 2017**

M/S Greenwood / Leidy to approve the Consent Calendar Items 4-11.

Discussed with Board

David Hanscom commented

Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>	<b>Yes</b>	<input checked="" type="checkbox"/>						

**ACTION CALENDAR:**

13. **Employee Growth Recognition and Retention**

Management staff recommends that the Board of Directors approves:

- a. the FY 2017-2018 addition of the Communications Specialist position; and
- b. the adoption of the FY 2017-2018 published salary band for the list above.

M/S Wallace / Selsky to approve as recommended.

Discussed with Board

Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>	<b>Yes</b>	<input checked="" type="checkbox"/>						

14. **Selection of Sacramento Local Agency Formation Commission (LAFCo) Special District Commissioner and Selection of Alternate Special District Commissioner**

Management staff recommends that the Board of Directors votes on the LAFCo Special District Commissioner and Alternate Ballot.

Greenwood nominated Gay Jones for Commissioner and Paul Green for Alternate.

Discussed with Board

Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>	<b>Yes</b>	<input checked="" type="checkbox"/>						

**ACTION CALENDAR CONTINUED:**

**15. Nominations for Sacramento Local Agency Formation Commission (LAFCo) Membership on the Special District Advisory Committee (SDAC)**

Management staff recommends that the Board of Directors nominates a Director to serve on the SDAC.

Leidy nominated Greenwood to serve on the SDAC.

Discussed with Board

Seth Hodges commented

Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
John Wallace	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<input type="text" value="5"/>	<b>Nays:</b>	<input type="text" value="0"/>	<b>Absent:</b>	<input type="text" value="0"/>	<b>Abstain:</b>	<input type="text" value="0"/>
<b>Passed Unanimously:</b>	<b>Yes</b>	<input checked="" type="checkbox"/>						

**16. General Session Membership Meeting at ACWA 2017 Fall Conference**

Management staff recommends that the Board of Directors selects a Director to serve as Carmichael Water District’s voting delegate.

Emmerson appointed Greenwood to serve as delegate.

Discussed with Board

**STAFF REPORTS/INFORMATION:**

**17. Director’s Expense Reimbursement Summary for September**

**GENERAL CORRESPONDENCE/INFORMATION:**

**18. News Articles**

Discussed with Board

**19. Director’s Written and/or Oral Reports**

**Director Wallace:**

- a. Groundwater Resources Association 2017 Annual Meeting

**Director Greenwood:** No Report

**Director Leidy:** No Report

**Director Selsky:** No Report

**Director Emmerson:**

- a. California Oregon Transmission Project Management Meeting
- b. Sacramento Groundwater Authority Board Meeting

**CALENDARS AND COMMITTEES:**

**20. Meetings Calendars:**

- a. **2017 Board Meeting Calendar**
- b. **Meeting/Conference Calendar – November**
- c. **Meeting/Conference Calendar – December**

**21. Board Representatives Committees Assignments**

**ADJOURNED OPEN SESSION TO CLOSED SESSION AT 8:49 P.M.**

**OPENED CLOSED SESSION AT 8:49 P.M.**

**CLOSED SESSION:**

**A. Public Employee performance evaluation involving the General Manager under Government Code section 54954.4(e) and 54957.**

---

**CLOSED SESSION CONTINUED:**

- B. Conference with Labor Negotiators Director Emmerson and Director Selsky with direction concerning changes to General Manager's compensation and benefits under Government Code section 54954.5(f) and 54957.6.**

---

**ADJOURNED CLOSED SESSION TO OPEN SESSION AT 9:50 P.M.**

---

**RESUMED OPEN SESSION AT 9:50 P.M.**

---

**REPORT OUT OF CLOSED SESSION:**

- A. Tabled evaluation pending input from Directors.**
- B. Board gave direction to negotiators and there will be a meeting at District office Wednesday at 7:30 a.m. to continue negotiation.**

---

**ADJOURNMENT: The regular meeting was adjourned at: 9:53 p.m.**

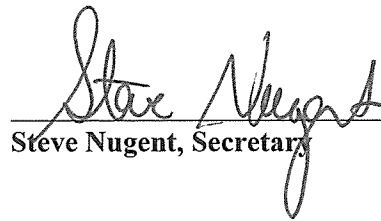
---

**The next meeting of the Board of Directors will be a Regular Board Meeting held on:  
Monday, November 13, 2017 at 7:00 p.m.**



---

Mark Emmerson, President



---

Steve Nugent, Secretary