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## **CARMICHAEL WATER DISTRICT**

### **PLAN CHECK AND REVIEW SCHEDULE**

1. Notice from owner/developer/contractor regarding development – plan of construction. Submit PDF plans to Carmichael Water District (District) by email.
2. Owner/developer/contractor to take plans to Fire Department to determine fire flow requirement.
3. The District will send owner/developer/contractor a letter with plan check fees. If fire flow analysis is required the fee will be included. The District does not accept a fire flow analysis performed by anyone other than the District.
4. Plan check fees and fire flow analysis fees (if applicable) need to be paid by owner/developer/contractor at this time. The District will not proceed with review until these fees have been paid.
5. When the owner/developer/contractor pays the plan check fees and fire flow analysis fees, The District will review the plans. Based on the District's activity level the review process will take 10-20 working days.
6. When the District has completed the review, the District will submit a letter with connection fees owing and plans with redlines to owner/developer/contractor.
7. Connection fees need to be paid by owner/developer/contractor at this time.
8. When the owner/developer/contractor pays the connection fees, The District will sign the plans. Call the District to schedule an appointment. Owner/developer/contractor must bring cover sheet and full set of plans for signature.