



**Regular Board Meeting – March 16, 2020**

**Carmichael Water District Board Room  
7837 Fair Oaks Boulevard  
Carmichael, CA 95608**

**MINUTES**

**The Board of Directors of the Carmichael Water District met in Regular Session this 16th day of March at 6:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.**

**ATTENDANCE:**

**Directors:** Paul Selsky, Mark Emmerson, Roy Leidy, Ron Greenwood  
**Teleconference:** Jeff Nelson  
**Staff:** Lynette Moreno, Chris Nelson, Shelby Golden  
**Guest:** Zero (0) guests  
**Public:** Two (2) members of the public

**CALL TO ORDER:** President Selsky called the meeting to order at 6:04 p.m.

**PLEDGE OF ALLEGIANCE**

**CLOSED SESSION:**

**1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54954.5(f) and 54957.6)**

**Title:** General Manager  
**District Negotiators:** Paul Selsky and Mark Emmerson

President Selsky inquired if any Directors wanted to meet in closed session regarding the Conference with Labor Negotiators. All Directors declined. No closed session was held.

**CalPERS Unfunded Actuarial Liability (UAL) Funding Presentation performed by Vince Lazalde with Stifel**

**ACTION ITEM #12 MOVED FORWARD:**

**12. Unfunded CalPERS Retirement Liability Pay-Down Program**

The Interim General Manager recommends that the Board of Directors approves and authorizes the Interim General Manager to:

- a. Establish the UAL Pay-Down Program which incorporates the UAL Pay-Down Reserve;
- b. Fund the first contribution from the District’s general fund in the amount of \$500,000 to the UAL Pay-Down Reserve;
- c. Coordinate with CalPERS and pay-off one of the amortization bases that comprise the UAL from the reserve; and,
- d. Establish an ongoing approach in addressing the UAL through the annual budget and fund transfer to the UAL Pay-Down Reserve.

M/S Emmerson / Greenwood to approve as recommended.

Discussed with Board

Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

**Board Totals:** Ayes:  Nays:  Absent:  Abstain:

**Passed Unanimously:**   
**Motion Carried:**   
**Motion Not Carried:**

**DISTRICT REPORTS:**

- 2. **Interim General Manager’s Written Report**  
Discussed with Board
- 3. **District Activity Written Report Presented by the Interim Assistant General Manager**  
Discussed with Board

**PUBLIC COMMENT:**

- 4. **Public Comment**  
No Public Comment.

**CONSENT CALENDAR:**

- 5. **Minutes for the Regular Board Meeting – February 24, 2020**
- 6. **Minutes for the Ralph M. Brown Act Training Workshop – February 24, 2020**
- 7. **Paid Expenditures Report – February 2020**
- 8. **Investment Transaction Report – February 2020**
- 9. **Budget Summary – February 2020**
- 10. **Cash Flow Projection – February 2020**

M/S Nelson / Greenwood to approve the Consent Calendar Items 4-10.  
Discussed with Board

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>		<input checked="" type="checkbox"/>						
<b>Motion Carried:</b>		<input type="checkbox"/>						
<b>Motion Not Carried:</b>		<input type="checkbox"/>						

**ACTION CALENDAR:**

11. **General Manager Employment Agreement**

Direction concerning proposed terms of General Manager Employment Agreement, including compensation and benefits. Consideration and possible approval of Employment Agreement with General Manager.

M/S Greenwood / Emmerson to approve General Manager Employment Agreement.

President Selsky orally announced “Compensation is \$165,000 annually. Benefits such as health insurance, dental, vision, life, disability is per the District’s policy manual. Worker’s Comp and unemployment is per the District’s policy manual. Retirement benefits, the District shall pay 100% of the General Manager’s employee contributions to the extent permitted by law for PERS. If PERS does not permit such payments, we’ll negotiate in good faith to provide an equivalent benefit to the General Manager. 15 days paid vacation, contribution up to \$200 per paid period matching share for deferred comp, and 10 days paid administrative leave during the first year of this agreement.”

Lynette Moreno informed the Board that the wage could be \$79.32 per hour (\$164,985.60 annually) or \$79.33 hour (\$165,006.40 annually) due to payroll processing.

The Board unanimously agreed to move forward with the hourly wage of \$79.33 (\$165,006.40 annually).

Discussed with Board

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>		<input checked="" type="checkbox"/>						
<b>Motion Carried:</b>		<input type="checkbox"/>						
<b>Motion Not Carried:</b>		<input type="checkbox"/>						

**ACTION CALENDAR CONTINUED:**

**13. Resolution 03162020-1 A Resolution Amending Directors’ Policy Manual**

The Interim General Manager recommends that the Board of Directors approves Resolution 03162020-1 A Resolution Amending the Directors’ Policy Manual.

M/S Emmerson / Greenwood to approve as recommended.

Discussed with Board

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

**Board Totals:** Ayes:  Nays:  Absent:  Abstain:

Passed Unanimously:   
 Motion Carried:   
 Motion Not Carried:

**14. November 3, 2020 Election**

The Interim General Manager recommends that the Board of Directors approves:

- a. Resolution 03162020-2 A Resolution Calling A General District Election;
- b. Notice of District Election; and,
- c. Publication of Election Notice.

M/S Selsky / Nelson to approve as recommended.

Discussed with Board

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>

**Board Totals:** Ayes:  Nays:  Absent:  Abstain:

Passed Unanimously:   
 Motion Carried:   
 Motion Not Carried:

**15. New Standing Committee – Water Reliability Committee**

The Interim General Manager recommends that the Board of Directors approves:

- a. Creation of a standing committee – Water Reliability Committee; and,
- b. Appointment of Directors Greenwood and Leidy as Representatives of the Committee.

President Selsky created Water Reliability Committee and appointed Directors Greenwood and Leidy to the committee.

**16. Adhoc Committee – Water Rate Study Committee**

The Interim General Manager recommends that the Board of Directors approves appointment of Directors Emmerson and Leidy as Representatives of the Committee.

President appointed Directors Emmerson and Leidy to the committee.

**17. Schedule a Public Hearing on April 20, 2020 regarding Board of Directors Compensation**

The Interim General Manager recommends that the Board of Directors approves and authorizes the Interim General Manager to advertise the public hearing for April 20, 2020 and place it on the April agenda as an action item for consideration of approval.

M/S Nelson / Selsky to approve as recommended.

Discussed with Board

**ACTION CALENDAR CONTINUED:**

**Action Item #17 Continued:**

**Schedule a Public Hearing on April 20, 2020 regarding Board of Directors Compensation**

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>		<input checked="" type="checkbox"/>						
<b>Motion Carried:</b>		<input type="checkbox"/>						
<b>Motion Not Carried:</b>		<input type="checkbox"/>						

**18. Reserve Requirement Reporting**

The Interim General Manager recommends that the Board of Directors selects the Reserve Requirements Report format that they prefer for reporting the monthly reserves moving forward.

Board gave direction to use updated format going forward.

**19. Requesting Approval for Board Compensation**

The Interim General Manager recommends that the Board of Directors:

- a. Considers the approval of Director Greenwood’s request for compensation of meeting attendance at 2020 Cap to Cap planning meetings including the meeting attended on February 6, 2020; and,
- b. Determines a not to exceed amount.

M/S Nelson / Selsky to approve compensation for attendance at 2020 Cap to Cap planning meetings for Director Greenwood.

Discussed with Board

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>		<input checked="" type="checkbox"/>						
<b>Motion Carried:</b>		<input type="checkbox"/>						
<b>Motion Not Carried:</b>		<input type="checkbox"/>						

**20. Requesting Approval for Board Compensation**

The Interim General Manager recommends that the Board of Directors:

- a. Considers the approval of Director Greenwood’s request for compensation of meeting attendance at RWA Strategic Planning meetings including the meeting attended on February 21, 2020; and,
- b. Determines a not to exceed amount.

M/S Selsky / Leidy to approve compensation for attendance RWA Strategic Planning meetings for Director Greenwood.

Discussed with Board

Jeff Nelson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Mark Emmerson	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Paul Selsky	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Ron Greenwood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
Roy Leidy	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>	Abstain	<input type="checkbox"/>
<b>Board Totals:</b>	<b>Ayes:</b>	<b>5</b>	<b>Nays:</b>	<b>0</b>	<b>Absent:</b>	<b>0</b>	<b>Abstain:</b>	<b>0</b>
<b>Passed Unanimously:</b>		<input checked="" type="checkbox"/>						
<b>Motion Carried:</b>		<input type="checkbox"/>						
<b>Motion Not Carried:</b>		<input type="checkbox"/>						

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**STAFF REPORTS/INFORMATION:**

21. **Director's Expense Reimbursement Summary for February**  
Discussed with Board

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**GENERAL CORRESPONDENCE/INFORMATION:**

22. **Monthly Runoff and Allocation Report March 2020 by Water Forum Successor Effort**
23. **News Articles**  
Discussed with Board
24. **Director's Written and/or Oral Reports**

**Director Leidy:**

- a. Water Forum

**Director Greenwood:**

- a. Water Education Foundation Colorado River Tour

**Director Nelson:**

- a. District Staff Meeting

**Director Selsky: No Report**

**Director Emmerson:**

- a. Association of California Water Agencies Region 4 Board

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**CALENDARS AND COMMITTEES:**

25. **Meetings Calendars:**
- a. **2020 Board Meeting Calendar**
- b. **Meeting/Conference Calendar – April**
- c. **Meeting/Conference Calendar – May**
26. **Board Representatives Committees Assignments**

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**ADJOURNMENT:** The regular meeting was adjourned at: 8:06 p.m.

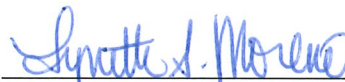
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The next meeting of the Board of Directors will be a Regular Board Meeting held on:  
Monday, April 20, 2020 at 6:00 p.m.



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Paul Selsky, President



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Lynette S. Moreno, Secretary