



Regular Board Meeting – March 16, 2021, 6:00 pm, via Teleconference

Join from computer, tablet or smartphone. Click on this URL to join:

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Join by phone: Dial US [+1 669 900 6833](tel:+16699006833) **Meeting ID:** [852 2723 4811](https://us02web.zoom.us/j/85227234811) **Passcode:** [307645](https://us02web.zoom.us/j/85227234811)

Participant ID. Use your assigned Participant ID when you dial in so that it consolidates your profiles.

Click on this URL to learn more: <https://carmichaelwd.org/about-us/agendas-minutes-2021/>

AGENDA

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Carmichael Water District (District) Board of Directors (Board), District staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds vote declaring the need for action arose after posting of the agenda. Agenda packets can be found at our website at carmichaelwd.org.

The Board of Directors welcomes and encourages participation in meetings. Public testimony may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found at the District's website at carmichaelwd.org/public-comment-guidelines/.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Emmerson

PRESENTATION:

Rachael Taylor, Executive Director / Gary Hursh, Board Director - Carmichael Improvement District

PUBLIC COMMENT:

1. Public Comment

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

2. **Minutes for the Special Board Meeting – March 11, 2021**
 3. **Minutes for the Special Board Meeting – March 1, 2021**
 4. **Minutes for the Regular Board Meeting – February 16, 2021**
 5. **Paid Expenditures Report – February 2021**
 6. **Investment Transaction Report – February 2021**
 7. **Cash Flow Projection – February 2021**
 8. **Budget Summary – February 2021**
 9. **FY 2020-2021 Reserve Requirements – February 2021**
 10. **La Vista Project Funds – February 2021**
 11. **Authorization to Advertise – Stanley Avenue Main Line Replacement Project**
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ACTION CALENDAR:

12. **Authorization to Award – Hydraulic Modeling Professional Services Agreement (PSA) to West Yost**
Staff recommends that the Board approve the authorization to award the Hydraulic Modeling PSA to West Yost.
13. **Authorize General Manager to Execute a Major Project Management Services (MPMS) Agreement with Regional Water Authority and a Common Interest Agreement (CIA) for Regional Water Issues**
Staff recommends that the Board authorize the General Manager to execute a MPMS Agreement with Regional Water Authority and a CIA for regional water issues.
14. **Authorization to Award Esri the Geographic Information System (GIS) Software Small Utility Enterprise 3-Year License Agreement Renewal**
Staff recommends that the Board approve the authorization to award the 3-Year GIS Software Small Enterprise License Agreement to Esri.
15. **Authorization to Award the Pre-Construction Surveys for La Vista Tank and Booster Pump Station Project**
Staff recommends that the Board approve the authorization to award the Pre-Construction Surveys for La Vista Tank and Booster Pump Station Project.
16. **Authorization for Additional Testing for Switchgear Replacement Project**
Staff recommends that the Board of Directors approve and authorize the General Manager to execute a proposal for additional testing by an approved vendor.
17. **Authorization to Staff Finance Department and Adjust Billing Supervisor Salary**
Staff recommends that the Board approve the authorization to hire temporary Finance Department staff, and adjust the Billing Supervisor's salary.
18. **Authorization for General Manager Employment Agreement Amendment**
Authorization for amendment of the General Manager's employment agreement.
19. **Authorization to Convert to Monthly Billing and Purchase Check Reader Equipment**
Staff recommends that the Board approve the authorization to convert customer's bi-monthly billing to monthly billing, and approve the purchase of a check reader device for processing payments.
20. **Carmichael Improvement District (CID) Request for Consideration of a Non-Binding Approval of Petition Signature in Support of the 10-year Renewal of the Carmichael Improvement District or Property Business Improvement District (PBID).**
The CID requests that the Carmichael Water District board discuss and vote on whether or not to support signing the petition for the renewal of the Carmichael Improvement District.

STAFF REPORTS:

21. **General Manager and District Activity Report – February 2021**
22. **Director's Expense Reimbursement Summary for February 2021**

GENERAL CORRESPONDENCE/INFORMATION:

23. **Water Forum Monthly Runoff Report – March 2021**
24. **News Articles**
25. **Director's Written and/or Oral Reports**

CALENDARS AND COMMITTEES:

26. **Meetings Calendars:**
 - a. **2021 Board Meeting Calendar**
 - b. **Meeting/Conference Calendar – April**
 - c. **Meeting/Conference Calendar – May**
27. **Board Representatives Committee Assignments**

The next meeting of the Board of Directors will be a Regular Board Meeting/Public Hearing held on: Tuesday, April 20, 2021 at 6:00 p.m.