



**Regular Board Meeting – April 20, 2021, 6:00 pm, via Teleconference**

**Join from computer, tablet or smartphone.** Click on this URL to join:  
<https://us02web.zoom.us/j/86538954065?pwd=REo2SEtqSHBWR1JoWTFsbmJ1RHJmQT09>

**Join by phone:** Dial US [+1 669 900 6833](tel:+16699006833) **Meeting ID:** [865 3895 4065](tel:86538954065) **Passcode:** [354114](tel:354114)

**Participant ID.** Use your assigned Participant ID when you dial in so that it consolidates your profiles.  
Click on this URL to learn more: <https://carmichaelwd.org/about-us/agendas-minutes-2021/>

**AGENDA**

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Carmichael Water District (District) Board of Directors (Board), District staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds vote declaring the need for action arose after posting of the agenda. Agenda packets can be found at our website at [carmichaelwd.org](http://carmichaelwd.org).

*The Board of Directors welcomes and encourages participation in meetings. Public testimony may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found at the District’s website at [carmichaelwd.org/public-comment-guidelines/](http://carmichaelwd.org/public-comment-guidelines/).*

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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**CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Emerson**

**PUBLIC COMMENT:**

**1. Public Comment**

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

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**CONSENT CALENDAR:**

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

**2. Minutes for the Special Board Meeting – April 7, 2021**

**3. Minutes for the Special Board Meeting – March 29, 2021**

**4. Minutes for the Regular Board Meeting – March 16, 2021**

**5. Paid Expenditures Report – March 2021**

**6. Authorize General Manager to Negotiate for Easements for Stanley Avenue Mainline Replacement**

Staff recommends that the Board of Directors authorize the General Manager to enter into negotiations with San Juan Unified School District to acquire the necessary easements for installation of mainline improvements for the Stanley Avenue Mainline Project.

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**ACTION CALENDAR:**

7. **Authorization to Award – La Vista Tank & Booster Pump Station**  
Staff recommends that the Board authorize the General Manager to 1) execute a Construction Contract with Koch & Koch, Inc. for the amount of \$8,381,907 and 2) approve a 10% contingency, up to \$838,190 for a total not to exceed contract amount of \$9,220,097.70 and 3) pay Sacramento County applicable oak tree removal mitigation fees and related administrative fees not to exceed \$100,000.
8. **Sacramento Suburban Water District Well Sharing and Associated Easement Agreement**  
Staff recommends that the Board approve the well sharing and associated easement agreement with Sacramento Suburban Water District and authorize the General Manager to execute the agreement.
9. **Division 1 Vacancy and Appointment of District Board Seat - Resolution 04202021-1 – A Resolution Recommending Appointment to a Seat on the District Board of Directors under Elections Code Section 10515(b)**  
Staff recommends that the Board appoint a replacement for the Division 1 Vacancy Board Seat, approve Resolution 04202021-1, and filing of it with the Sacramento County Board of Supervisors for consideration in making the appointment provided for under Elections Code section 10515(b).
10. **Additional Leave Request for Finance Manager**  
Staff recommends that the Board of Directors approve 80-hours of Administrative Leave to be used in a calendar year without accrual or payment in-lieu options for the Finance Manager position.
11. **Special Procedures Audit Report**  
Staff recommends that the Board accept the report and authorize the General Manager to implement above measures with periodic updates to the Board.

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**STAFF REPORTS:**

12. **FY 21-22 Budget - Draft**
13. **General Manager and District Activity Report – March 2021**
14. **Director’s Expense Reimbursement Summary for March 2021**

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**GENERAL CORRESPONDENCE/INFORMATION:**

15. **Water Forum Monthly Runoff Report – April 2021**
16. **State Water Resources Board – Curtailment Preparation Notice**
17. **News Articles**
18. **Director’s Written and/or Oral Reports**

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**CALENDARS AND COMMITTEES:**

19. **Meetings Calendars:**
  - a. **2021 Board Meeting Calendar**
  - b. **Meeting/Conference Calendar – May**
  - c. **Meeting/Conference Calendar – June**

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**ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION****CLOSED SESSION:**

20. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code sections 54954.5(c) and 54956.9(a))**  
Consideration of initiation of litigation involving three cases.

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**ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION****REPORT OUT OF CLOSED SESSION**

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The next meeting of the Board of Directors will be a Regular Board Meeting/Public Hearing held on: Tuesday, May 18, 2021 at 6:00 p.m.