



**Regular Board Meeting  
Tuesday, June 15, 2021, 7:00 pm**

**Carmichael Water District Board Room  
7837 Fair Oaks Boulevard  
Carmichael, CA 95608**

**AGENDA**

For the first time since indoor gatherings were prohibited by County and state public health orders, the District Board Chambers will be open to public attendance beginning at its June 15 meeting.

CDPH face coverings will be followed. Seating is limited to practice social distancing and available on a first-come, first-serve basis.

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds vote declaring the need for action arose after posting of the agenda. Agenda packets can be found at our website at [carmichaelwd.org](http://carmichaelwd.org).

*The Board of Directors welcomes and encourages participation in meetings. Public testimony may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found at the District's website at [carmichaelwd.org/public-comment-guidelines/](http://carmichaelwd.org/public-comment-guidelines/).*

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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**CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Emmerson**

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**PUBLIC COMMENT:**

**1. Public Comment**

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

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**CONSENT CALENDAR:**

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

- 2. Minutes for the Regular Board Meeting/Public Hearing – May 18, 2021**
- 3. Paid Expenditures Report – May 2021**

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**ACTION CALENDAR:**

- 4. Resolution 06152021-1 – A Resolution Declaring a Vacancy in the Division 1 Director Position and Appointing Ronald Davis**  
Staff recommends that the Board of Directors approve Resolution 06152021-01 to declare a vacancy in Division 1 and approve Mr. Ronald Davis to fill the Division 1 vacancy.
- 5. Resolution 06152021-2 – A Resolution Adopting the Carmichael Water District (District) Fiscal Year 2021-2022 Annual Budget, Continuation of the Five-Year Water Rate Schedule (Including Water Shortage Surcharges), Fee Schedule, and Reserve Policy**  
Staff recommends that the Board approve Resolution 06152021-2 – A Resolution Adopting the Carmichael Water District Fiscal Year 2021-2022 Annual Budget, Continuation of the Five-Year Water Rate Schedule (Including Water Shortage Surcharges), Fee Schedule, and Reserve Policy.

6. **Association of California Water Agencies (ACWA) Region 4 Request for Nominees – Resolution 06152021-3, A Resolution Placing in Nomination for a Member of the ACWA Region 4 open Board position**

Staff recommends that the Board select a nominee for the ACWA Region 4 Board position, and approve the submission of Resolution 06152021-3, a resolution placing in nomination for a member of the ACWA Region 4 open board position.

7. **Authorization to Execute Contract Change Order to On-Call Hydraulic Modeling Support for Fire Flow Evaluations Fiscal Year 2020-2021**

Staff recommends the Board authorize the General Manager to execute a Contract Change Order for up to \$10,000 to extend the On-Call Hydraulic Modeling Support for Fire Flow Evaluations Fiscal Year 20-21 contract until the new contract is executed if necessary.

8. **Authorization to Execute the Minute No 1 to Diversion, Treatment, and Delivery Agreement with Golden State Water Company and Approval of notice of Exemption for using remediated groundwater**

Staff recommends the Board authorize the General Manager to execute the Minute No 1 to Diversion, Treatment, and Delivery Agreement with Golden State Water Company and approve the Notice of Exemption for using groundwater.

9. **Authorization for General Manager to Schedule Special Session/Public Hearing for June 24, 2021 for Purpose of Declaring Water Shortage Emergency Conditions**

Staff recommends the Board approve and authorize the General Manager to publish notice of Public Hearing for June 24, 2021 for purpose of presenting Resolution 06242021-2 – A resolution declaring water shortage emergency conditions.

10. **Finance Department Staffing, Recruitment and Retention**

Staff recommends that the Board authorize the General Manager to 1) update the salary range for the Billing Supervisor to \$62,508.15 to \$87,955.25, and 2) reclassify the Staff Accountant Position to a flexibly staffed broad banded job description of Accountant / Senior Accountant, and 3) establish the salary range of the Accountant / Senior Accountant to \$67,130.88 to \$91,000.

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**STAFF REPORTS:**

11. **General Manager and District Activity Report – May 2021**
12. **Director’s Expense Reimbursement Summary for May 2021**

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**GENERAL CORRESPONDENCE/INFORMATION:**

13. **California Water Boards - Water Source Contingency and Conservation Planning**
14. **News Articles**
15. **Director’s Written and/or Oral Reports**

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**The next meeting of the Board of Directors will be a Regular Board Meeting held on: Tuesday, July 20, 2021 at 7:00 p.m.**