



**Regular Board Meeting
Tuesday, September 21, 2021, 7:00 p.m.**

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

AGENDA

Carmichael Water District requires members of the public to wear face coverings when in the District office and boardroom consistent with federal and state guidelines. Seating in the boardroom is limited to ensure proper social distancing between members of the public attending board meetings.

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board will not take action on or discuss any item not appearing on the posted agenda, except: (a) upon a determination by a majority vote of the Board that an emergency situation exists; or (b) upon a determination by a two-thirds vote of the Board members present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that the need to take immediate action became apparent after the agenda was posted. Agenda packets can be found at our website at carmichaelwd.org.

The Board of Directors welcomes and encourages participation in meetings. Public comment may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found on the District's website at carmichaelwd.org/public-comment-guidelines/.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Emmerson

PUBLIC COMMENT:

1. Public Comment

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

- 2. Minutes for the Special Board Meeting – August 30, 2021**
 - 3. Minutes for the Regular Board Meeting – August 17, 2021**
 - 4. Paid Expenditures Report – August 2021**
 - 5. Advancing Water Efficiency in the Sacramento Region Project – Grant Funding**
 - 6. Resolution 09212021-1 – A Resolution Adopting the WaterSMART Grant Application for a New Groundwater Well**
 - 7. Payment to Aerojet Rocketdyne (Aerojet) of Final Invoice for Prop 84 Grant**
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ACTION CALENDAR:

8. **Resolution 09212021-2 – A Resolution Adopting a District Regulation Series 5000 – Billing & Collections and Regulation Manual Series 5001 – Disconnection & Reconnection of Water Service**
Staff recommends that the Board approve Resolution 09212021-1 – A Resolution Adopting the District’s Regulation Manual Series 5000 – Billing & Collections and Regulation Manual Series 5001 – Disconnection & Reconnection of Water Service.
9. **Resolution 09212021-3 A Resolution Changing the Regularly Scheduled Board Meeting and Time and Amending Directors Policy Manual**
Staff recommends that the Board approve Resolution 09212021-2, a Resolution changing the regularly scheduled Board meeting time and amending Directors Policy Manual No. 9400 reflecting the time change.
10. **Association of California Water Agencies (ACWA) Committee Appointments**
Staff Recommends for the following actions:
 1. Select the ACWA committees for the District to participate for the next two years and nominate a director or staff for the selected committees, subject to ACWA President’s appointment and
 2. Provide direction to staff on directors’ compensation for attendance on committees with declined appointments and on “open” committees.
11. **Special Auditing Procedures Review for Employee Pay and Benefits**
Staff recommends that the Board approve a supplemental appropriation of \$10,000 and authorize the General Manager to enter into a contract with Richardson & Company, LLP.
12. **Professional Services Agreement Award – Design and Engineering Services during Construction, San Juan et al. Pipeline Projects**
Staff recommends the Board authorize the General Manager to execute the professional services agreement with West Yost Associates, Inc. for \$ 210,549 for San Juan Water Line project with a \$ 39,451 contingency for a total not-to-exceed amount of \$ 250,000.
13. **Groundwater Supply and Proposed Well Improvements for 2022**
Staff recommends that the Board of Directors:
 1. Discuss and provide staff direction on District’s groundwater supply and proposed well improvements for 2022 and beyond; and
 2. Approve and authorize the General Manager to execute a contract for the installation of a sand separator at Winding Way Well by an approved contractor not to exceed \$100,000.
14. **Meeting Compensation Reimbursement**
Staff recommends that the board discuss the approval and provide directions to staff.
15. **Investment of 2019 Certificate of Participation (COP) Series A and B Bond Proceeds**
Staff recommends that the Board authorize the General Manager to allow U.S Bank to invest available funds so the District can earn interest income.

STAFF REPORTS:

16. **Sacramento Groundwater Authority (SGA)/ Sacramento Central Groundwater Authority (SCGA) Integration**
17. **2020 Water Loss Audit Report**
18. **Director’s Expense Reimbursement Summary – August 2021**
19. **General Manager and District Activity Report – August 2021**

GENERAL CORRESPONDENCE/INFORMATION:

20. **News Articles**
21. **Director’s Written and/or Oral Reports**

**The next meeting of the Board of Directors will be a Regular Board Meeting held on:
Tuesday, October 19, 2021 at 7:00 p.m.**