



**Regular Board Meeting - Tuesday, January 18, 2022, 6:00 p.m., via Teleconference**

**Join from computer, tablet or smartphone.** Click on this URL to join:

<https://us02web.zoom.us/j/81750527817?pwd=MlVGelBqaThLMkVTYjl5eEg2WlpEdz09>

**Join by phone:** Dial US [+1 669 900 6833](tel:+16699006833)

**Meeting ID:** [817 5052 7817](#) **Passcode:** [514888](#)

**AGENDA**

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board will not take action on or discuss any item not appearing on the posted agenda, except: (a) upon a determination by a majority vote of the Board that an emergency situation exists; or (b) upon a determination by a two-thirds vote of the Board members present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that the need to take immediate action became apparent after the agenda was posted. Agenda packets can be found at our website at [carmichaelwd.org](http://carmichaelwd.org).

*The Board of Directors welcomes and encourages participation in meetings. Public comment may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found on the District's website at [carmichaelwd.org/public-comment-guidelines/](http://carmichaelwd.org/public-comment-guidelines/).*

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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**CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Emmerson**

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**EXTEND RESOLUTION 11162021-1, AUTHORIZING CONTINUED UTILIZATION OF TELECONFERENCING:**

Extend Resolution 11162021-1 – A Resolution Authorizing Continued Utilization of Teleconferencing, under Assembly Bill 361 including requisite findings, to renew authorization to hold meetings of the Board of Directors via teleconference pursuant to Assembly Bill 361 until such time as the State of Emergency resulting from the COVID-19 pandemic no longer impacts the ability of Board Members and the public safely meet in person.

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**ORGANIZATIONAL MEETING:**

Per District Policy 9400.60 "The Board of Directors shall hold an Organizational Meeting at its first meeting in January. At this meeting the Board will elect a President and Vice-President from among its members to serve for a one-year period, and will appoint the General Manager as the Board's Secretary and the Finance Manager as Assessor-Collector/Treasurer."

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**PUBLIC COMMENT:**

1. **Public Comment**

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

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**CONSENT CALENDAR:**

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

2. **Minutes for the Regular Board Meeting – December 14, 2021**
  3. **Paid Expenditure Report – December 2021**
  4. **Budget to Actual Report**
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**ACTION CALENDAR:**

5. **Resolution 01182022-1 A Resolution Declaring Intent to Transition from At-Large Elections to By-Division Elections and Establishing a Process for the Transition**  
Staff recommends that the Board of Directors adopt Resolution 01182022-1, A Resolution Declaring Intent to Transition from At-Large Elections to By-Division Elections and Establishing a Process for the Transition and provide direction on the timeline for public hearings and the transition to by-division elections.
6. **Resolution 01182022-2 A Resolution Amending the District's Regulation Manual Series 2020 – Illness and Injury Prevention Program & Series 4010 - Environmental Review Guidelines**  
Staff recommends that the Board of Directors approve Resolution 01182022-2 A Resolution Amending the District's Regulation Manual to remove Series 2020 - Illness and Injury Prevention Program and amend Series 4010 - Environmental Review Guidelines.
7. **COVID Payment Arrearage Relief Program Update & Collections Shut off Re-instatement.**  
Staff recommends that the Board of Directors approve the re-instatement of the District's Disconnection of Residential Service for Non-Payment Process, as of March 1, 2022, as long as the moratorium is not re-imposed.
8. **Second Water Delivery Agreement for the Purchase and Sale of Water Rights Water with San Juan Water District**  
Staff recommends that the Board of Directors approve the Second Water Delivery Agreement between San Juan Water District and Carmichael Water District for the Purchase and Sale of Water Rights Water and authorize the General Manager to execute the Agreement.
9. **Board Directions for Outside Membership Association and Advisory Bodies.**  
Staff recommends that the Board of Directors review, discuss, and provide directions to members of outside membership association and advisory bodies.

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**ANNUAL POLICY REVIEW/AMENDMENT**

10. **Resolution 01182022-3 A Resolution Adopting an Annual Statement of Investment of District Funds for Carmichael Water District**  
Staff recommends that the Board of Directors:
  1. Review and discuss the Directors' Policy Manual 9600 – Investment of District Funds and Resolution 01182022-3 – A Resolution Adopting an Annual Statement of Investment of District Funds for Carmichael Water District, and
  2. If the Board of Directors agree, approve Resolution 01182022-3 – A Resolution Adopting an Annual Statement of Investment of District Funds for Carmichael Water District.
11. **Board of Directors 2022 Conferences and Meetings Schedule**  
Per District Policy 9060.311 "Director Conference attendance must be approved annually at the January Board meeting. Resolution No. 3573-2 limits attendance at all conventions, meetings, seminars, symposia or other water agency related business, outside a radius of fifty (50) miles from Sacramento to three (3) District representatives approved by the Board. The Board will annually review all such functions and decide on District participation. Exceptions to the above require special Board consideration and approval."
12. **Board Representatives 2022 Committees Assignments**  
Per District Policy 9050.30 "Representative Committee Assignments: Meetings of the approved list of membership associations on which the District is officially represented attended by the representative or alternate of the Board who has been appointed to represent the District. Board Representatives and Alternates will be approved annually at the January Board meeting."

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**COMMITTEE REPORTS:**

13. **Regional Water Authority Board Meeting**  
Director Reports Out

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**STAFF REPORTS:**

14. **Bajamont Water Treatment Plant (BWTP) Switchgear Testing**
  15. **Consumer Price Index (CPI) for Fiscal Year 2022-2023**
  16. **Director's Expense Reimbursement Summary – December 2021**
  17. **General Manager and District Activity Report – December 2021**
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**GENERAL CORRESPONDENCE/INFORMATION:**

18. **News Articles**

19. **Director's Written and/or Oral Reports**

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**The next meeting of the Board of Directors will be a Regular Board Meeting held on:  
Tuesday, February 15, 2022 at 6:00 p.m.**