

Job Class: Treatment Operator 3 (TO3) or Treatment Operator 4 (TO4)
FLSA Status: Non-Exempt
Supervisor: Production Superintendent
Hourly Salary Range: TO3: \$38.79 - \$43.84
TO4: \$45.23 – \$51.12
Closing Date: Applications accepted until position filled. Applicant screening ongoing.

Carmichael Water District is advertising for one (1) position for a Treatment Operator 3 or 4. Under supervision, Treatment Operators in this series perform a variety of semi-skilled and skilled labor in the areas of operation, maintenance and repair of potable water production facilities and distribution system operations.

Supervision Received and Exercised

Receives immediate supervision from the Production Superintendent or District Designated Representative and may receive technical and functional direction from other journey level operators. May exercise technical and functional direction over less certified or experienced treatment operators.

Examples of Duties:

(See job description at link below for additional information)

Perform excellent timely customer service and general maintenance activities (i.e. maintain, clean, oil, lube, store, etc.), and general housekeeping (i.e. sweep, clean, landscape, and trim bushes and trees), facilitate repairs as needed, and complete safety and compliance activities (i.e. inspection, logs, reports, etc.) Attend, support and participate in training.

Participate and comply with safety programs and procedures for employees and with all District policies and procedures (i.e.: Policy Manual, Rules and Regulations Manual, Emergency Response Plan, IIPP, etc.).

Operate a variety of standard office equipment, telephone, electronic devices (i.e. laptop, smart phones, tablet, GPS, etc.), personal computer and software applications for word processing, graphic presentations, spreadsheets, and other job-related software (i.e.: SCADA system).

Perform on-call procedures as required, including evenings, weekends, holidays and emergencies. Perform backflow device testing. Provide training to other employees. Perform as shift operator and may exercise technical and functional direction over less certified or experienced treatment operators including but not limited to:

- Follow all safety standards.
- Secure job sites and work areas to protect District employees, the general public and vehicular traffic (i.e. traffic control).
- Employ proper personnel protective equipment (PPE) standards.

Qualifications

Operators in this class must possess *the following*:

Knowledge of:

- Principles and practices of lead supervision.
- Principles of membrane filtration
- Hazardous chemicals used in water treatment
- Methods for conducting and interpreting water quality analysis
- Regulatory compliance requirements
- Surface and groundwater contaminants
- Current and emerging water regulations
- Safety programs specific to the water industry
- Maintenance and operations activities of an operational water treatment facility.
- Backflow and Cross-Connection.
- SCADA systems used in the water industry.
- Customer service techniques and conflict resolution.

Ability to:

- Operate, maintain and repair water production equipment.
- Skillfully use a variety of hand and power tools.
- Work independently, demonstrating initiative and independent thinking.
- Identify and report unusual, inefficient, or dangerous operating conditions.
- Use computer efficiently. Proficient with software packages including Word and Excel.
- Organize data, maintain records, and prepare reports.
- Understand, interpret and apply laws, rules, regulations and ordinances relating to District activities.
- Perform assigned on-call duty, making operational adjustments as required.
- Perform advanced level water treatment mathematical calculations.
- Effectively train less qualified personnel

Education, Experience, and Certification

Required:

- Possess and maintain a SWRCB Grade T3 or T4 Certification.
- Equivalent to the completion of the 12th grade.
- Possess and maintain a 40 Hour HAZWOPER Certificate within 6 months from date of hire.
- Possess and maintain a SWRCB Grade D2 Certification within 12 months from date of hire.
- Possess and maintain an American Water Works Association (AWWA) Backflow Prevention Assembly Tester Certification within 12 months from date of hire.

Licenses

Required:

- Possess and maintain a valid California Class C driver's license.
- Proof of good driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two years duration.
- While a California Commercial Driver's License with a Hazardous Materials Endorsement (HME) is not required for the job position, the District reserves the right to require this license based on regulatory or operational changes that necessitate the need for such licensure as a management right without any obligation to meet and confer with the Union. To the extent the District will require a California Commercial Driver's License with a Hazardous Materials Endorsement (HME), it will provide 90 days advance notice to current employees to provide an opportunity to obtain the license.

License and Certification Maintenance: Employee is responsible to complete the designated number of contact hours (i.e.: continuing education and/or training requirements) and licensing requirements to maintain all required licenses and certifications as a condition of continued employment.

NOTE: The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria that are performed by most incumbents, but other related duties may be performed. Not all duties listed are necessarily performed by each individual.

BENEFITS:

This District provides a competitive benefits package, including but not limited to comprehensive Medical, Dental and Vision Insurance, Paid Leave, CalPERS Retirement Plan, Life and Disability Insurance.

Please visit our website for the application package including job description and additional details at:

<https://carmichaelwd.org/wp-content/uploads/2022/08/CWD-Benefits-Summary.pdf>